



Garrett R. Johnston, Lead Pastor
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Requisition for Liberty Baptist Church Facility Usage

Name: _____ Phone #: _____

Email: _____

Date Requested: _____ Time: _____ Reason: _____

Area Requested: Fellowship Hall Common Kitchen Teen Room
 Auditorium Classrooms

Unlock/Lock-up Person: _____ Set-Up Date: _____ Time: _____

I _____ agree to maintain and clean the building after I use it, leaving it in the same or better condition than it was when I came in. I agree to make sure that the facility is secure by contacting someone to set the alarm and make sure all doors are locked before I leave the facility. I understand by failing to do so may affect my privilege of using the facility in the future. Please see Curt Sparks if you have any questions.

Signed: _____

Date Submitted: _____

(for office use only)

Approved Yes No

Approved by: _____ Date: _____